## **SUPPORT SERVICES**

**Policy** 5120

## **Building and Grounds Management**

## **Maintenance of Facilities**

A maintenance department shall be provided to perform general building maintenance tasks and a custodial department shall be provided to perform routine cleaning tasks. The maintenance and custodial personnel shall be under the supervision of a maintenance/custodial supervisor; however, supervision shall also be provided by the building principal.

Capital outlay work for new and existing buildings shall normally be done through a general contractor. District employees may be used when the use of a general contractor is not feasible.

Adopted: March 19, 1996

Revised: September 21, 2004

Knox County R-I School District