

**Knox County R-I School District
Programs and Services Evaluation Form**

Program: Finance

Person(s) responsible: Andy Turgeon

Number of Employees: Certified 1 Non-Certified 2 Full- and Part-Time

Number of students enrolled/participating in the program: 487

Program: Local State Federal

Goals and Objectives from the Knox County R-I Strategic Plan:

Goal 4 - Provide and maintain appropriate instructional resources, and support services.

Objective 4: Annually, the district will allocate appropriate funds and resources that ensure sustainability to support all programs that support student success. Sustain adequate reserves to fund the best instructional program possible

Strategy 1: Look at line item expenditures to determine the impact it has on learning and student success and make adjustments as needed to support all programs that align to the vision. To decrease expenditures and increase revenues

Strategy 2: Provide sufficient staffing of qualified and highly effective personnel to achieve the school system's vision, mission, and goals.

Evaluation Criteria (What gauges success?):

1. Monthly financial comparison reports and monthly ledgers
2. Annual Secretary of the Board Report
3. Annual unrestricted fund balances
4. Annual budget comparisons
5. Staffing levels
6. Turnover rate
7. Climate Surveys

Types of data collected: (Check all areas that apply)

- Surveys of staff, community, students, business
- Standardized assessments, assessment statistics
- Longitudinal performance data
- Participation or placement rates
- Financial revenues/expenditures
- Internal evaluations by staff
- External evaluations by others
- Attendance rates
- Dropout rates
- Suspension/expulsion/discipline rates
- Participation rates in co-curricular/extracurricular activities
- Special program participation rates
- College/vocational attrition rates
- College/vocational completion rates
- Student attitude and interest surveys
- other

Procedures used to evaluate the collected data:

- Monthly financial reports and ledgers
- Auditors report
- Department of Elementary and Secondary Education feedback
- Surveys

Who collects the data? Superintendent and Bookkeeper _____

Who reports the data? Superintendent and Bookkeeper _____

Who analyzes the data? Superintendent and Bookkeeper _____

Success of program based on the data (benefits):

1. Student achievement
2. Good fund balances
3. Maintained an appropriate salary and benefit program
4. Infrastructure improvements
5. Implemented new programs
6. Facilities improvements
7. Athletic facilities improvements
8. Employee turnover rate

Recommended changes needed to achieve the goals and objectives of the program:

1. Continue to look for ways to increase revenues
2. Look for ways to decrease expenditures and still be efficient
3. Continue infrastructure improvement
4. Continues to keep Salaries competitive
5. Improve energy efficiency

Action to be taken:

1. Continue to look at cost containment options
2. Work with state legislators to improve formula for state funding
3. Continue to study ways to offset expenditures without decreasing student performance
4. Continue planning for facilities improvements with current funding and sale of bonds
5. Continue to work on building improvements
6. Work to improve energy efficiency

Changes made in the last two years:

Added \$5,000.00 to the base and similar increase to other employees
Added two bus routes
New HVAC in bus barn
Brick tuck pointing, cleaning and sealing
Repaired the plaster in high school classrooms

Date presented to the Board of Education: September 29, 2023