

**Knox County R-I School District**  
**Programs and Services Evaluation Form**

Program: Food Service

Person(s) responsible: Superintendent and Food Service Director

Number of Employees: Certified \_\_\_\_\_ Non-Certified 6 Full- and Part-Time 2

Number of students enrolled/participating in the program: 501

Program: Local x State x Federal x

Goals and Objectives (Can it be measured with data?):

**Goal 4:** Provide and maintain appropriate instructional resources, and support services.

**Objective 2:** The school district will provide a food service program that encourages student participation and healthy habits in compliance with state and federal standards annually.

Evaluation Criteria (What gauges success?):

- Participation rate
- Staff and student surveys
- Program finances
- Compliance with state and federal standards
- Health and wellness committee feedback

Types of data collected: (Check all areas that apply)

- Surveys of staff, community, students, business
- Standardized assessments, assessment statistics
- Longitudinal performance data
- Participation or placement rates
- Financial revenues/expenditures
- Internal evaluations by staff
- External evaluations by others
- Attendance rates
- Dropout rates
- Suspension/expulsion/discipline rates
- Participation rates in co-curricular/extracurricular activities
- Special program participation rates
- College/vocational attrition rates
- College/vocational completion rates

\_\_\_\_\_ Student attitude and interest surveys  
\_\_\_\_\_ other

Procedures used to evaluate the collected data:

Analyze the data from surveys and participation rates to determine menu offerings and increase participation rates.

Monitor the revenues and expenditures for efficiency of the program.

Who collects the data? \_\_\_\_\_ Food Service Director and Superintendent

Who reports the data? \_\_\_\_\_ Food Service Director and Superintendent

Who analyzes the data? \_\_\_\_\_ Food Service Director and Superintendent

Success of program based on the data (benefits):

- Positive comments on survey
- Participation rates are steady from month to month.
- End of year revenues vs. expenditures had a balance of -\$105,703.03 which is more than the previous but still a lot lower than before we contracted with OPAA.
- The multiple menu options for lunch with the addition of the combo craving for the HS/MS levels
- 2nd Chance Breakfast has been really popular and has increased participation.
- Staff special breakfast/lunch continue to be well received and encourage staff participation in the School Breakfast/Lunch Program

Recommended changes needed to achieve the goals and objectives of the program:

- Continue to provide meals that are appealing to the staff and students and hopefully increase participation.
- Continue to offer good menu choices.
- Continue to use surveys to engage students and parents.
- Tweak the ice cream nachos and find a good day of the week to menu them

Action to be taken:

- Continue to encourage OPAA! To allow us to order Ala Carte items requested by students
- Survey students to see which day of the week they would like Ice Cream Nachos on the Ala Carte menu

Changes made in the last two years:

- Ice Cream Machine
- New Kitchen addition (It's amazing and we are so appreciative of it)

- New walk in cooler and freezer (Also amazing)

Date presented to the Board of Education: January 21, 2025