

**Knox County R-I School District**  
**Programs and Services Evaluation Form**

Program: Business Education

Person(s) responsible: Brandi Wriedt

Number of Employees: Certified X Non-Certified \_\_\_\_\_ Full-Time 1 and Part-Time 0

Number of students enrolled/participating in the program: 56

Program: Local \_\_\_\_\_ State \_\_\_\_\_ Federal \_\_\_\_\_

Goals and Objectives (Can it be measured with data?):

1. Enrollment trends
2. Student performance
3. Graduation data
4. Placement and completer trends
5. Participation in FBLA
6. Involvement in community activities
7. Equipment and technology available for student use

Evaluation Criteria (What gauges success?):

1. Maintain or increase enrollment
2. 80% mastery rate of course competencies
3. Maintain high school dropout rate below 3%
4. Increase number of completers and placement rates of completers
5. Minimum of 50% program dollars available will be used to maintain equipment and classroom furniture

Types of data collected: (Check all areas that apply)

- ☒ Surveys of staff, community, students, business
- ☒ Standardized assessments, assessment statistics
- ☒ Longitudinal performance data
- ☒ Participation or placement rates
- ☒ Financial revenues/expenditures
- ☒ Internal evaluations by staff
- ☒ External evaluations by others
- ☒ Attendance rates
- ☒ Dropout rates
- ☒ Suspension/expulsion/discipline rates
- ☒ Participation rates in co-curricular/extracurricular activities
- ☒ Special program participation rates
- ☒ College/vocational attrition rates
- ☒ College/vocational completion rates
- ☒ Student attitude and interest surveys
- ☐ other

Procedures used to evaluate the collected data:

Data evaluates quantitatively focusing on measurement and numbers for comparison and trends for example in participation number and placement/completer rates. Qualitative evaluation directs a thorough and in-depth

understanding of data from the surveys and internal/external evaluations. Data is also reviewed by the joint agricultural/business advisory committee for suggestions to be made for improvement of each department.

Who collects the data A+ Coordinator/Vocational Coordinator, Vocational Business Teacher/Agriculture Teacher

Who reports the data? A+ Coordinator/Vocational Coordinator, Vocational Business Teacher/Agriculture Teacher

Who analyzes the data Administration, Business Department, Joint Agricultural/Business Vocational Advisory Committee

Success of program based on the data (benefits):

- Increasing enrollment in vocational business classes
- Maintaining strong membership numbers and participation in FBLA
- Upgrade for technology and equipment through use of FV4 funding

Recommended changes needed to achieve the goals and objectives of the program:

- Matching funds from district for upgrades of equipment and technology purchased with FV4 grant money.
- Adjustment of yearly schedule so that more students can participate in vocational classes

Action to be taken:

- Figure a way to have completers in the business area to continue to apply for FV4 grant money to upgrade equipment and technology
- Meet with counselor and principal to arrange schedule

Change made in the last two years:

#### **2024-2025**

- Used FV4 50/50 funding for school license for Adobe Creative Cloud, Lego First Robotics Challenge kits, and Hummingbird Robotics kits
- Added Computer Science to the class schedule to meet DESE requirements. Class will now be on course schedule every year
- Computer Science students participated in a live Cybersecurity lab event with Engineering Today
- Desktop Publishing collaborates with Agriculture and FACS programs on the Wedding Project
- Hired 4 students to work on the Bus Cafe
- Three students work on the Bus through FLEX program during first hour and one who works during 7<sup>th</sup> and 8<sup>th</sup> hours
- Bus Café continues to collaborate with Industrial Tech to offer drive-in movies during the school year
- Middle School FBLA members competed in State Contests. All students (six) who traveled to compete in the in-person events placed in the top 8 of one of their events. Several students have qualified to compete at Nationals.
- High School FBLA District Contest: Several students medaled by placing in the top 5 of their event. Several qualified to take objective tests and complete in in-person contests at State Leadership Contest in Springfield (April 13-15).
- Took 23 middle and high school FBLA students to FBLA event at Truman in October

#### **2023-2024**

- Middle School Exploratory Business & Computer Science class returned
- Used FV4 50/50 funding for school license for Adobe Creative Cloud and the Lego First Challenge kits

- Created Cybersecurity planning map and curriculum for the state
- Started Middle Level (middle school) FBLA chapter. Installed 7 members; 4 of which competed at State Leadership Contest in March
- Hired 4 students to work on the Bus Café
- Bus Café collaborated with Industrial Tech to offer three drive-in movies so far this year
- FBLA District Contests: 14 students competed and 9 students qualified for individual and team events for State Leadership Conference (April 14-16 in Springfield)
- Two students work on the Bus through FLEX program during first hour
- Took 15 students to FBLA event at Truman in October
- Will display student art from Desktop Publishing at the Art Show in April
- Desktop Publishing creates story books for 1<sup>st</sup> graders with their fairy tale unit

Date presented to the Board of Education: \_\_\_\_\_4/15/2025\_\_\_\_\_