

## **INSTRUCTIONAL SERVICES**

**Policy 6325**  
**(Regulation 6325)**

### **Library, Media and Technology Services**

#### **Artificial Intelligence**

The District recognizes the potential benefits of using artificial intelligence (AI) in the classroom and for the operation of schools. For the purpose of this policy, AI is any technology that can produce content including, but not limited to, text, images, audio, or simulated data. It can perform tasks that typically require human intelligence, such as understanding language, recognizing patterns, solving problems, and making decisions. In the educational context, it can support personalized learning, accelerate learning, automate administrative tasks and provide interactive and engaging learning experiences. Teachers can use AI for a broad range of educational reasons. Teachers and staff should integrate technology tools that benefit the educational process. The district will provide education on AI's role in enhancing instruction and productivity. However, it is also recognized that there are potential risks associated with using AI, including cheating or the impact its unguided use may have. Staff and students should never rely solely on AI content without review.

The Superintendent or designee is authorized to develop regulations to implement this policy. The regulation shall incorporate additional information regarding staff and student privacy, promote academic integrity and provide students with developmentally appropriate instruction on the ethical use of AI. Misuse or malicious use of AI technologies will lead to disciplinary action. Personally identifiable information (PII) and confidential information about students and employees should never be input into any AI system without prior authorization. PPI includes, but is not limited to, a person's name, address, email address, telephone number, Social Security number, or other personally identifiable information. Confidential information includes, but is not limited to, information in a student's education record, such as their grades and information about an Individualized Education Plan (IEP).

The safety of student data is of the utmost importance. The school district shall adhere to federal and state regulations, which include:

- FERPA (The Family Educational Rights and Privacy Act): FERPA is a federal law that protects the privacy of student educational records. It requires schools to obtain written permission from the parent or eligible student before disclosing personally identifiable information from the student's educational records, except in certain circumstances.
- COPPA (The Children's Online Privacy Protection Act): COPPA is a federal law that imposes specific requirements on operators of websites or online services directed to children under 13 years of age and on operators of other websites or online services that have actual knowledge that they are collecting personal information online from a child under 13 years of age.

The district will implement and maintain reasonable security procedures and practices to protect student data collected by AI systems from unauthorized access, destruction, use, modification or disclosure in accordance with FERP A and COPP A. When contracting with third party vendors providing AI systems or services, the district shall ensure that the vendor complies with all applicable FERP A and COPP A regulations and maintains appropriate safeguards to protect student data privacy and security.

For all of the benefits of AI, it is also recognized that there are potential risks associated with the use of AI, including cheating or the impact its unguided use may have. Inappropriate uses of AI can include:

- Using AI to collect, store or analyze student data without explicit consent and clear educational purpose. Student privacy rights (e.g., FERPA, COPPA) must be maintained;
- Implementing AI systems that perpetuate bias or discrimination;
- *AI* should not replace essential human elements of teaching and mentoring. While AI can augment teaching, it must not substitute for the personalized and empathetic interaction between teachers and students;
- Allowing unsupervised use of AI tools by students; and
- Allowing AI to learn passwords, confidential or proprietary or sensitive district data.

The District's requirements concerning authorized uses of District technology tools, user obligations and representation as well as the consequences for unauthorized use and/or unlawful use of District technology are set out in Board Policy particularly Policy and Regulation 6320.

Before a student is authorized to use the district's technological resources, the student and his/her guardian will sign the Acceptable Use Policy in accordance with Policy and Regulation 6320.

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Knox County R-I School District, Edina Missouri

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