<p style="text-align:center">Knox County R-I School District
<u>Programs and Services Evaluation Form</u></p>

Program:___Library Media Services_____

Person(s) responsible:_Library Media Specialist_____ _____

Number of Employees: Certified__57_Non-Certified_19__ Full- and Part-Time___

Number of students enrolled/participating in the program:_____501_____

Program: Local_____x_____State ___ x_____Federal_____x_____

Goals and Objectives (Can it be measured with data?):
> **Goal 4**: Provide and maintain appropriate instructional resources, and support services.
> **Objective 1**: The district will maintain and/or increase library and updated technology to support, enhance, and enrich curriculum to increase student achievement, problem solving skills, creativity, and communication skills.

Evaluation Criteria (What gauges success?):

Success can be evaluated in part by how well we maintain the book collections in the libraries. This includes various tasks such as organizing books, ensuring cleanliness, shelving, sorting, labeling, and weeding out outdated or damaged books. Our goal is to make the libraries inviting and friendly places for students and all visitors.

Success is also measured by how effectively I, the Library Media Specialist, meet the standards set in the District Library Curriculum. This is achieved through maintaining anecdotal records, utilizing worksheets, conducting performance assessments, and other evaluative methods.

Types of data collected: (Check all areas that apply)

__X__ Surveys of staff, community, students, business
_____ Standardized assessments, assessment statistics
_____ Longitudinal performance data
___X_ Participation or placement rates
_____ Financial revenues/expenditures
_____ Internal evaluations by staff
_____ External evaluations by others
_____ Attendance rates
_____ Dropout rates
_____ Suspension/expulsion/discipline rates
_____ Participation rates in co-curricular/extracurricular activities

_____ Special program participation rates
_____ College/vocational attrition rates
_____ College/vocational completion rates
_____ Student attitude and interest surveys
_____ Other

Procedures used to evaluate the collected data:

To evaluate the effectiveness of the library program, circulation analysis was conducted to identify high-interest books and track overall usage trends. Collection evaluation using the CREW method helped determine which materials needed to be weeded, updated, or supplemented to better support curriculum needs. Program participation tracking was also implemented to measure student engagement and guide future event planning based on attendance data and feedback.

Who collects the data?_____Library media specialist_____

Who reports the data?_____Library media specialist_____

Who analyzes the data?____Library media specialist_____

Success of program based on the data (benefits):

The program has achieved and continues to achieve success by annually acquiring the Missouri Award Nominee books, recognized as the best books in the state across all reading levels. Additionally, I strive to complete previously purchased series and replace lost books within those series. Utilizing the inventory software on Follett, I also ensure the procurement of heavily checked-out books to keep up with current popular demand.

The success of the library program is evident through the high number of students participating in the MakerSpace Club. This strong engagement reflects student interest in hands-on, creative learning opportunities and highlights the library's role as a dynamic hub for innovation and exploration.

Recommended changes needed to achieve the goals and objectives of the program:

To maintain an accurate and up-to-date inventory of books—including the ongoing processing of new titles, tracking returns, and repairing damaged materials—while also developing engaging, collaborative, and innovative lesson plans, I recommend the support of a SAM or FLEX student for at least one hour each day throughout the school year. Having this additional support would allow me to dedicate more time to instructional planning, while delegating essential but time-consuming tasks that can be effectively managed with proper training.

Action to be taken:
Assign a SAM or FLEX student to assist in the library for a minimum of one hour each day.

Changes made in the last two years:

Several enhancements have been made in the library to support student engagement, technology integration, and leadership development.
Additional Sphero Indi's were added to expand the coding program, allowing for more hands-on STEM activities. Updated iPad apps were also installed to encourage continued growth and creativity in student-produced digital projects.

To improve the physical learning environment, nine vinyl foam seats and nine hard vinyl rocker seats were purchased last year. These flexible seating options have been a valuable addition, significantly increasing student attention and engagement during read-aloud and technology-based activities.

This past year, Mrs. Miller initiated an Elementary Leadership Team composed of fourth- and fifth- grade students. This team played a key role in supporting library operations by logging into the circulation system each morning, preparing it for daily book check-ins, and completing a set of assigned tasks. They demonstrated responsibility and ownership, becoming strong role models and leaders within the elementary school.

Date presented to the Board of Education:_____June 17, 2025_____