

Knox County R-I School District
Programs and Services Evaluation Form

Program: Professional Development Committee

Person(s) responsible: PDC Committee

Number of Employees: Certified 6 Non-Certified 0

Number of students enrolled/participating in the program: 0

Program: Local _____ State x Federal _____

Goals and Objectives (Can it be measured with data?):

Goal 2: Recruit, attract, develop and retain highly qualified staff to carry out the district's mission, goals and objectives.

Objective 1: 100% of the staff will be supported through high quality professional development, to achieve a high level of student success.

Evaluation Criteria (What gauges success?):

Surveys are given to staff at the end of each PD day and at the end of the year, to provide feedback to committee members, for the planning of future professional development.

Types of data collected: (Check all areas that apply)

- Surveys of staff, community, students, business
- Standardized assessments, assessment statistics
- Longitudinal performance data
- Participation or placement rates
- Financial revenues/expenditures
- Internal evaluations by staff
- External evaluations by others
- Attendance rates
- Dropout rates
- Suspension/expulsion/discipline rates
- Participation rates in co-curricular/extracurricular activities
- Special program participation rates
- College/vocational attrition rates
- College/vocational completion rates
- Student attitude and interest surveys
- other

Procedures used to evaluate the collected data:

Google forms are sent to staff members at the end of professional development days, to gather feedback based on monthly professional development topics. A program evaluation is done at the end of each year, to help determine the content topic for the next year. Feedback from the mentor/mentee program.

Who collects the data? ___ Committee Members _____

Who reports the data? ___ Committee Members _____

Who analyzes the data? ___ Committee Members _____

Success of program based on the data (benefits):

* The committee is comprised of staff from various areas of education, this brings a variety of perspectives to the table, when discussing professional development. The committee provides accountability for teachers and staff so that they feel and understand that their voices are heard and that their needs are being met. This year both building administrators are on the committee which allows for a broader focus area.

Recommended changes needed to achieve the goals and objectives of the program:

- * Sometimes it is hard to find trainings that suit everyone at the same time. It is often difficult to get everything in to one day., without overwhelming staff.
- * We try to incorporate multiple trainings in one day if we can, so that we are meeting multiple needs. Sometime this is successful and sometimes its not.
- * With both building administrators being part of the committee we are working to be intentional on what is offered/required on PD days.

Action to be taken:

*This year we planned the PD calendar at the beginning of August. We are focusing on what we need as a whole staff but also we each building needs. We have scheduled the required trainings, curriculum work, building work and time for team building throughout the year.

Changes made in the last two years:

- *We make it a priority to bring in presenters from outside our building.
- *We have brought in speakers and the staff really likes them so we will continue doing so if we can.

Date presented to the Board of Education: _____ August 20, 2024 _____

